**REQUEST FORM FOR REMOTES – THE WESTRALIAN APARTMENTS**

 **Only to be completed by an Owner or Agent / Property Manager**

Agent / Owner (Please Circle)

Agent or Owner Name:

Phone: Email:

Address:

Property **The Westralian Apartments**

Unit No: Street Address: 78 Terrace Road, East Perth. W.A. 6004

Request for an additional or replacement (please circle)

|  |  |  |  |
| --- | --- | --- | --- |
| **Request To Purchase** | **Number Required** | **Unit Cost** | **PLEASE ADVISE WHY YOU REQUIRE AN ADDITIONAL ITEM / ITEMS** |
| **Remote** |  | $88.00 |  |

**Conditions;**

1. Remotes must be ordered from the Strata Company Manager in writing using this form.
2. The cost per Remotes is $88.00 and will be invoiced to the Owner / Property Manager – Agent upon receipt of a completed request form.
3. The Strata Company reserves the right to refuse any unreasonable request.
4. The turnaround time for this can take up to 7 working days
5. The Remotes will not be posted - they must be picked up from the Building Managers.

I have read, understand and agree to abide by the terms and conditions

SIGNATURE DATE

#  / /

#

**Please return this form to** Bellcourt Strata Management

|  |  |  |
| --- | --- | --- |
| By Post; | By Fax; | By Email; |
| Bellcourt Strata Manager | 08 9382 7799 | admin@bellcourt.com.au |
| PO Box 7099 |  |  |
| Shenton Park WA 6008 |  |  |

Identification Number on Fob/Swipe(s) \_\_\_\_\_\_\_\_\_\_

Building Manager to Sign and Date when collected and paid \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date \_\_\_\_\_\_\_\_\_\_\_\_\_